

No. 10-5/13-C&C
Government of India
Ministry of Agriculture
Department of Animal Husbandry, Dairying and Fisheries

Krishi Bhawan, New Delhi 110001
Dated 16.09.2013

CIRCULAR

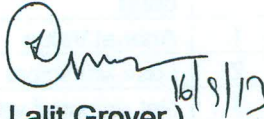
Subject :- Computation of Income Tax for the financial year 2013-14 corresponding to the Assessment year 2014-15.

The tentative income and Income Tax (IT) payable for the financial year 2013-2014 is to be calculated in respect of all Gazetted and Non-Gazetted officials of this Department.

In this connection, a pro forma inviting details of other income to be added to salary income and savings etc., is attached herewith. This pro forma is the penultimate document for calculation of IT and monthly installment of IT to be deducted for the period from October, 2013 to February, 2014. It is requested that data/information, if any, may be filled in the relevant columns of the pro forma and return it to **Cash Section positively by 20.09.2013**. In case no information is received by the 20.09.2013, It will be presumed that the officer has no other additional income/additional savings to intimate except those savings being deducted through regular pay bills. Cash Section will calculate the income tax based on the available information. Any change in savings etc., will not be entertained after 31.12.2013

It is also informed that the recovery of assessed income tax will be made in equal installments from the salary for the month of October, 2013 to February, 2014.

Officers and staff are requested to ensure that the attested copies of documents in support of savings, CPF, NSC, LIC, Tax Saving Bonds etc., and papers related to House Building Loans from Banks and Rent Receipts etc, be made available to Section Officer (Cash) By 31.03.2014 without fail, otherwise in the absence of the required documents, the rebate allowed will stand withdrawn and indicated in Form-16. It will, thereafter, be the responsibility of the concerned officer to pay the tax due along with interest, to the Income Tax Department.


(Lalit Grover) 16/9/13
Under Secretary (Cash)

Encl: As above

Distribution:
All Officers & Staff members of AHD&F

Department of Animal Husbandry Dairy & Fisheries

PROFORMA FOR INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2013-2014

1	NAME :	ID No :() Please see Pay Slip
2	DESIGNATION :	
3	PAN No (Mandatory) :	

TAX DEDUCTION UNDER VARIOUS SECTIONS

S No	ITEM HEAD	AMOUNT (Rs.)
i.	U/S 80GG- House rent paid during 2013-14 (Original receipts to be produced)	
ii.	U/S-80D- Insurance on the Health(Maximum of Rs.15000/-)	
iii.	U/S 80DD- Expenditure for the medical treatment , training and rehabilitation of a dependent being a person with disability(Maximum of Rs.100,000/-)	
iv.	U/S 80E- Repayment of Interest on loan taken for higher education	
v.	U/S 80G- Donation made for Charitable purpose (Maximum 50%/100%)	
vi.	U/S 80U- Person with disability (Maximum of Rs.50000/-)	
vii.	U/S-24- Interest payable on housing loan for self occupied property Loan sanctioned prior to 01/04/1999-(Max-Rs.30000/-) Loan sanctioned on or after 01/04/1999(Max-Rs.1,50,000/-)	

TAX DEDUCTIONS(Consolidated limit of Rs.1,00,000/-) U/S 80 C, 80 CCC, 80 CCD 80 CCE & Additional Savings of Rs.20000/- in Infrastructure Bonds

S No	ITEM HEAD	AMOUNT (Rs.)
i.	GPF	
ii.	CGEGIS	
iii.	U/S 80CCC- Annuity Plan of LIC or any other funds for receiving pension	
iv.	Insurance Premium	
v.	PPF	
vi.	PLI Premium	
vii.	Cumulative Time Deposit	
viii.	ULIP	
ix.	Purchase or construction of a residential house property(Repayment of Loan)	
x.	Tuition Fees	
xi.	Subscription towards Central Government securities during 2010-2011	
xii.	NSC etc.	
xiii.	If proposing to purchase Tax Saving Bonds(Please furnish the details)	
xiv.	List of attested copies of documents attached	
xv.	Additional Savings in Infrastructure Bonds	

**ANNEXURE
INCOME/LOSS FROM HOUSE PROPERTY**

(A)	Date of acquisition (Must have been completed within three years from the end of the financial year in which capital was borrowed)	
(B)	Date on which Loan taken on account of HBA (Please indicate the actual date)	
1	Annual Value	
2	Less Municipal Taxes paid	
3	Net adjusted value (1 minus 2)	
Less deduction under section 24(1)		
(i)	30% of Sl.No.3(Net adjusted value)	
(ii)	Interest on borrowed capital	
4	Total ((i) + (ii))	
5	Net income/loss from house property (Sl No.3 minus Sl No.4)	

Signature : _____
 Section/Division/Intercom No: _____
 Telephone No./Mobile No. _____