

F.No.4-01/2021-Admn.V
Government of India
Ministry of Fisheries, Animal Husbandry & Dairying
Department of Fisheries

Chandra Lok Building, Janpath,
New Delhi, the 20th January, 2021

Subject: Amendment of Recruitment Rules for the post of Stenographer Grade-I (Group - `B`) and Stenographer Grade – II (Group - `C`) in Central Institute of Coastal Engineering for Fishery (CICEF) a subordinate office under administrative control of this Department -reg.

The undersigned is directed to inform that a proposal for amendment of RRs of the post of Stenographer Grade-I (Group - `B`) and Stenographer Grade – II (Group - `C`) in CICEF, Bangaluru, a subordinate officer under administrative control of this Department is under consideration in this Department. The proposed amendment/revision of RRs is uploaded at the official website of Department of Fisheries (<http://dof.gov.in>) for inviting comments from all stakeholders. Accordingly, all stakeholders are hereby requested to go through the draft RRs and furnish their suggestions/view on the proposed amendments to this Section within 30 days of issue of this OM, failing which no comments will be presumed.

(Kham Khan Suan)
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Distribution

1. NIC with a request to upload the proposed amendments along with this OM at above mentioned link.
2. All other stakeholders related to the post of Stenographer Grade-I (Group - `B`) and Stenographer Grade – II (Group - `C`) in CICEF, Bangaluru.

Signature Not Verified

Digitally signed by KHAM
KHAN SUAN
Date: 2021.01.20 11:37:34 IST

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By Mail

Annexure I

Name of the post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Stenographer Grade I	1* (2020) 2-1 * subject to Variation dependent on work load	General Central Service Group 'B' Non-Gazetted Ministerial	Level – 6 (Rs. 35,400 – 1,12,400)	Not Applicable	30 years (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government) Note 1: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India. (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands of Lakshadweep). Note 2: The crucial date for determining the age limit shall be as advertised by SSC

Educational and other qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
(i) 12 th Class qualification from a recognized Board. (ii) A speed of 100 w.p.m. in stenography (English) and 40 w.p.m. speed in typing (English) Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in the case of candidates otherwise well qualified. Note 2: The qualification regarding experiences are relaxable at the discretion of the Central Government in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection, the Central Government is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.	Not applicable	Two years	By Composite method: Deputation (including short-term contract) plus promotion failing which by direct recruitment.

In case of recruitment by promotion or deputation or absorption, graded from which promotion or deputation or absorption to be made	
11	
<p>Deputation (including short term contract) plus Promotion: Officers under the Central Government: (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years regular service in the Level 4 or equivalent (b) possessing educational qualification and experience prescribed for direct recruits under column (7)</p> <p>Note 1: Stenographer Grade II in the Central Institute of Coastal Engineering for Fishery, Bengaluru shall also be considered for appointment along with deputations and in case he or she is selected the post shall be deemed to have been filled by promotion).</p> <p>Note 2: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	

If a Departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
12	13
<p>Group 'B' Departmental Promotion Committee (for considering confirmation) consisting of :-</p> <ol style="list-style-type: none"> 1. Director, Central Institute of Coastal Engineering for Fishery, Bengaluru - Chairman 2. Deputy Director, Central Institute of Coastal Engineering for Fishery, Bengaluru - Member 3. Administrative Officer, Central Institute of Coastal Engineering for Fishery, Bengaluru - Member 	Not applicable

Annexure I

Name of the post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Stenographer Grade II	1* (2020) * subject to variation dependent on work load	General Central Service Group 'C' Non-Gazetted Ministerial	Level – 4 (Rs. 25,500 – 81,100)	Not applicable	Between 18 and 27 years (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government) Note 1: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India. (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands of Lakshadweep). Note 2: The crucial date for determining the age limit shall be as advertised by SSC

Educational and other qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
7	8	9
(i) 12 th Class qualification from a recognized Board. (ii) Skill Test Norm, — Dictation: 10 minutes at the rate of eighty words per minute. Transcription: 50 minutes (English) or 65 minutes (Hindi) on computer. Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in the case of candidates otherwise well qualified. Note 2: The qualification regarding experiences are relaxable at the discretion of the Central Government in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection, the Central Government is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.	Not applicable	Two years

Method of recruitment: whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption, graded from which promotion or deputation or absorption to be made
10	11
<p>By direct recruitment.</p> <p>Note. —Vacancies caused by the incumbents being away on deputation or long illness or study or under other circumstances for duration of one year or more may be filled on deputation basis from the officers of the Central Government. —</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or department; and</p> <p>(b) possessing the qualifications prescribed for direct recruits in column number 7.</p>	Not applicable

If a Departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
12	13
<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of: -</p> <ol style="list-style-type: none"> 1. Director, Central Institute of Coastal Engineering for Fishery, Bengaluru - Chairman 2. Deputy Director, Central Institute of Coastal Engineering for Fishery, Bengaluru - Member 3. Administrative Officer, Central Institute of Coastal Engineering for Fishery, Bengaluru - Member 	Not applicable