

No.11-1/2016-Admin V  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Fisheries

1<sup>st</sup> Floor, Chander Lok Building,  
36 Janpath, New Delhi  
Dated the 6<sup>th</sup> June, 2021

Circular

**Subject: Inviting applications from the retired personnel (US-level) of Central government services for rendering their services as consultant on Monthly basis in the Department of Fisheries – reg.**

It is proposed to engage retired personnel of Central Government Service as consultant in the Department of Fisheries for an initial period not exceeding 1 year which is extendable as per details given below-

1.	Name of the Post	Consultant- Retired personnel (US- level) from Central Government Service
2.	Total Vacancies	01
3.	Period of Engagement	For an initial period of 01 year which is extendable
4.	Job Location	Chanderlok building, Janpath, New Delhi-110001
5.	Eligibility Criteria	Officer retired as US in the Pay Level-11 from Central government Department with minimum experience of 10 year with establishment matters,
6.	Age Eligibility	Age should be less than 65 years as on 01.07.2021
7.	Scope of work	Matters concerning amendments in recruitment rules, handling of court cases, RTI etc.
8.	Remuneration	Last pay drawn minus pension plus TA.  Fixed remuneration. Fixed amount of TA for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable at the time of retirement. However, retired employees engaged as consultant may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement. No Dearness Allowance. No HRA.

9.	Leave	1.5 paid leave for every month.
10.	Working hours	Normal office timing from 9:00 AM to 5.30 PM. May also have to devote more time than usual to meet the exigencies of work, if any required.
11.	Terms of Engagement	The engagement will be on hire & fire basis which is purely dependent on their work performance.
12.	How to apply	The application in the prescribed format (complete in all respects ) along with the requisite documents i.e. copy of PPO, Bank details, Aadhaar Card & PAN Card may be sent to the following address: The Under Secretary (Admn.) Department of Fisheries, 1 <sup>st</sup> Floor Chanderlok Building, Janpath New Delhi-110001 <b>or</b> Email: admn-fishery@dof.gov.in
13	Last date of receipt of application	15 days from the date of issue of this Circular.



(K.K. Suan)

Under Secretary (Admn.)  
**KHAM KHAN**  
 Under Secretary  
 Govt. of India  
 No Fisheries Animal Husbandry & Dairying  
 Department of Fisheries  
 Krishi Bhawan, New Delhi-110001

**Proforma for inviting application from retired Personnel (US –level)**

1.	Name of retired personnel	
2.	Last designation held	
2.	Name of the Department from where retired	
4.	Date of retirement	
5.	PPO No.	
6.	Last pay drawn & Level	
7.	Monthly pension sanctioned	
8.	Present Address	
9.	Bank Account Details: Name of Bank: Branch: Account no.: IFSC Code:	
10	Contact no.	
11.	Email Id.	
12.	PAN No.	
13.	Experience may be attached.	

Documents required:

- I. PAN Card
- II. Aadhaar Card
- III. PPO
- IV. Bank Details.