

F. No. 12024/1/2019 Admn I
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries

1st Floor, Chander Lok Building,
Janpath, New Delhi
Dated the 3rd September, 2021

CIRCULAR

**Sub: Engagement of One Hindi Consultant in Department of Fisheries for a period of six months-
Reg**

Department of Fisheries invites applications for engagement of Hindi Consultant from retired Government Servants on Contract Basis. The details regarding eligibility criteria, terms of references etc are as under.-

Name of the post	Requirement	Qualification
Hindi Consultant	1	<p>Should have retired as Deputy Director (OL)/Assistant Director (OL) or equivalent from a Central Government office. Retired Senior Translation Officer from any Ministry/Department of Central Government with five years experience will also be considered.</p> <p>Applicants should have rich experience in English-Hindi-English Translation in Parliament and Administration related matters in any Ministry/Department of Central Government.</p>

2. Fixed monthly remuneration of the consultants will be regulated as per formula (Last Pay-Pension)

3. Suitable retired Government officers who are eligible and willing to accept the terms and conditions at Annexure I may send application by fax/post with duly filled Bio-data (Annexure II) along with a copy of the PPO/Pensioner card to the undersigned or at adm-fishery@dof.gov.in within 15 days from the date of advertisement. Shortlisted candidates will require attending interview which will be informed to the applicant suitably.



(Yoginder Kumar)

Under Secretary to the Government of India

Tele: 011-2331 0351

E-mail: adm-fishery@dof.gov.in

To,

1. STD, NIC, Department of Fisheries, Krishi Bhawan, New Delhi - with a request to upload the same in the Department website.
2. The Under Secretary (CS-I), Department of Personnel & Training, Lok Nayak Bhawan, New Delhi- with a request to upload the same on the DoPT website for wider publicity.

GENERAL TERMS AND CONDITIONS

1. The contractual appointment will be attached in Department of Fisheries located in New Delhi. The applicant should have retired from Central Govt. Ministries/Departments located in New Delhi, having experience in handling Parliament matters/Hindi Translation working Central Govt. offices. He/She may preferably be a resident of Delhi only.
2. The consultant will not be entitled for any kind of allowances and residential accommodation. They will also not be entitled to telephone facilities, transport facilities and staff car.
3. The engagement of the Consultant will be purely on Contract basis.
4. The engagement period for the consultant would be initially for a period of Six months or till the post is regularly filled, whichever is earlier. This period which may be extended or curtailed subject to review, at the sole discretion of this Department. The Consultant shall not exceed the age of 65 years.
5. The Consultants shall be eligible for 08 days leave during the calendar year. This leave will not be carried forward in case the engagement period is extended by this Department. Also, no payment in lieu of un-utilized leaves will be paid by this Department at the time of expiry of contract.
6. The candidate will be required to sign a non-disclosure undertaking and declaration for abiding by the Code of integrity for Public Procurement (CIPP).
7. The Department may terminate the services of Consultants in case he/she is unable to achieve the assigned works within the time-frame or the work assigned to him/her is not satisfactory to the Department or he/she is found to be lacking in honesty and integrity.
8. The Department shall also reserve the right to terminate the services of Consultants at any time without giving any notice and also without assigning any reason. The engagement of consultants will not confer any right on the part of individual for permanent appointment to the post.
9. The Consultants may be called to the Office on Saturdays, Sundays and other Gazetted Holidays or may be asked to sit late in the office after office hours, in case of exigency of work. No extra allowances will be permissible for the same.
10. The Consultants shall continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Consultant. Their engagement as Consultant shall not be considered as a case of reemployment.
11. No TA/DA shall be admissible to the consultants for attending the interview or for taking up the appointment. Consultant will not be allowed any foreign travel at Government expenses.
12. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he will be liable for removal from engagement service and such other action as Government may deem necessary.

Application for engagement as Consultants in Department of Fisheries

Post applied for:-

1. Name:
2. Father's Name:
3. Date of Birth:
4. Affix your passport size photo
5. Address:
6. Mobile No.:
7. E-mail ID:
8. Date of Retirement:
9. Name of Ministry/Dept from which retired:
10. Last pay drawn (copy of PPO should be enclosed):
11. Educational Qualifications:
12. Detail of Experience:

Affix your
passport size
photo

S. No.	Designation & Ministry/Department	From	To	Nature of work Performed

*attach separate sheet, if necessary.

13. Any other information justifying your engagement as consultant.

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. No disciplinary or judiciary action is pending against me as on date.

Place and Date:

(Signature of Applicant)