

A-43011/31/2022-Admin I (E-20107)
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries

1st Floor, Chander Lok Building,
36 Janpath, New Delhi
Dated the 11th April, 2022

Vacancy Circular

Subject: Inviting applications for rendering services as Consultant(Technical) on Contract basis in the Department of Fisheries – reg.

It is proposed to engage an eligible retired officer of Central Government/CPSU as Consultant in the Department of Fisheries for a period of one year which is extendable, as per details given below-

1.	Name of the Post	Consultant(Technical)
2.	Total Vacancies	01(One)
3.	Period of Engagement	For an initial period for one year which is extendable
4.	Job Location	New Delhi.
5.	Eligibility Criteria	Essential:- Bachelors Degree in Engineering preferably in Mechanical Engineering. Desirable:- MBA in financial management Experience: Minimum of 15 years of working experience in the relevant field and must have worked for at least 3 years at the level of General Manager in a CPSU/State PSU. Experience should be primarily in the field of Formulation or Implementation of Schemes / Projects and Project Management including PPP Projects, must have worked extensively on contracts, drafting/vetting of detailed project reports, estimates and model tender documents for Design, Engineering, Supply, Construction & Commissioning of projects.
6.	Age Eligibility	Age should be less than 65 years as on 01.01.2022
7.	Scope of work	To arrange for industry-level consultations in the infrastructural domain, Drafting/vetting of tender documents, Examination of estimates, Formulation and supervision of Schemes/Projects including those to be taken up under PPP.
8.	Remuneration	Last pay – pension+ Transport Allowance
9.	Leave	1.5 paid leave for every month subject to maximum 8 (eight) days of leaves in a year.
10.	Working hours	Normal office timing from 9:00 AM to 5.30 PM. May also have to devote more time than usual to meet the exigencies of work, if any required.

11.	Terms of Engagement	The engagement will be on performance basis. General terms and conditions as per Annexure-I .
12.	How to apply	<p>The application in the prescribed format (complete in all respects) along with the requisite documents i.e. copy of education qualification along with requisite documents may be sent to the following address:</p> <p>The Under Secretary (Admn.) Department of Fisheries, 1st Floor Chanderlok Building, Janpath New Delhi-110001</p> <p>Or</p> <p>Email: adm-fishery@dof.gov.in</p>
13	Last date of receipt of application	10 days from the date of issue of this Circular.

(Kham Khan Suan)

Under Secretary to the Government of India

Tel: 23310351

e-mail- adm-fishery@dof.gov.in

ANNEXURE- IAPPLICATION PROFORMA**A. Personal details :**

1	Applicant's Name	Affix latest passport size photograph duly self attested across
2	Father/Mother/Husband's Name	
3	Date of Birth (DD/MM/YY)	
4	Age as on 1st January 2022	Years Months days
5	Gender	
6	Address for correspondence	
7	Permanent Address	
8	Contact No./Mobile No.	
9	E-mail	
10	PPO No.	

B. Academic Qualification (in reverse order, starting from the latest):

S. No	Qualification	Name of the Board/ University/ Institute	Subjects	Year of Passing	Marks/Division/CGPA (%age)		
					Marks	Div.	CGPA (%age)

(Attach separate copy if required)

C. Professional Qualification (in reverse order, starting from the latest):

S. No	Qualification	Name of the Board/ University/Institute	Subjects	Year of Passing	Marks/Division/CGPA (%age)		
					Marks	Div.	CGPA (%age)

(Attach separate copy if required)

D. Academic Achievements:

E. Experience

Name of the Organisation	Designation	Period		Total Period	Place of Posting	Responsibilities in Brief
		From	To			

(Attach separate copy if required)

Total work experience (in years)

Work experience in relevant field (in years) _____

F. Current work profile, if any:

Organization	
Position	
Date of engagement	

G. A short note on your suitability for the position:

I _____ hereby undertake that the above information is correct and nothing material has been concealed.

Name & signature of the applicant

Date

Place :

ANNEXURE-II

GENERAL TERMS AND CONDITIONS

- I. The consultant will not be entitled for any kind of allowances and residential accommodation. They will also not be entitled to residential telephone facilities, transport facilities except Transport Allowance as approved by the Department and staff car.
- II. The engagement of the Consultant will be purely on Contract basis.
- III. The engagement period for the consultant would **initially be for a period of one year**. This period may be extended or curtailed subject to review of performance at the sole discretion of this Department. The candidate should not have age above 65 years as on 01.01.2022.
- IV. The Consultant will be eligible for 08 days leave during a calendar year. This leave will not be carried forward in case the engagement period is extended by this Department. Also, no payment in lieu of un-utilized leaves will be paid by this Department at the time of expiry of contract.
- V. The candidate will be required to sign a non-disclosure undertaking and declaration for abiding by the Code of Integrity for Public Procurement (CIPP).
- VI. The Department may terminate the services of Consultants in case he/she is unable to achieve the assigned target within the time-frame or the work assigned to him/her is not satisfactory to the Department or he/she is found to be lacking in honesty and integrity.
- VII. The Department shall also reserve the right to terminate the services of Consultants at any time without giving any notice and also without assigning any reason. The engagement of consultants will not confer any right on the part of individual for permanent appointment to the post.
- VIII. The Consultants may be called to the Office on Saturdays, Sundays and other Gazetted Holidays or may be asked to sit late in the office after office hours, in case of exigency of work. No extra allowances will be permissible for the same.
- IX. The Consultants shall continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Consultant. Their engagement as Consultant shall not be considered as a case of reemployment.
- X. No TA/DA shall be admissible to the consultants for attending the interview or for taking up the appointment. Consultant will not be allowed any foreign travel at Government expenses.
- XI. The contractual appointment will be attached with Department of Fisheries located in New Delhi.
- XII. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he will be liable for removal from engagement service and such other action as Government may deem necessary.